

FIRST SCHEDULE

(Section 111(2))

FORM 19

*Request for a Certified or Uncertified Copy
from the Register or File*

Please read the notes on the back of this form before completing

1. Your reference:

2. Patent application or patent number(s):

utility model application or utility model number(s):

design application or design registration number(s):

3. Full name of the applicant or of each (if known)—

Patent applicant or proprietor:

Utility model application or proprietor:

Design application or proprietor:

4. What do you want a copy of? (see note F):

5. How many copies do you need?

6. State the type of certificate or copy you want (see note G) and, if it is needed to support applications made outside of Jamaica, list the countries concerned. (see notes J and K):

7. Name and address of the person, or of each person making the request (see note H):

8. Name and address of the person, or of each person certificates or copies shall be sent to (if different from that given in 7 above.) (see note I):

9. Signature(s):

Date:

10. Name, e-mail address, telephone, fax and/or mobile number, if any, of a contact point for the applicant:

Notes

- A. If you need help in filling out this form or have any questions, please contact the Office at (876) 946-1300 or send an email to info@jipo.gov.jm
- B. You may either type or write your answers in capital letters using black ink.
- C. Do not use this form to request to inspect a file at the Office, but check with the Office by telephone or letter in advance as it may take several days to make a file available in the Public Search Rooms.
- D. Do not ask for uncertified and certified copies on a single form. For certified copies you shall also use a separate form for each—
patent application or patent number:
utility model application or utility model number(s):
design application or design number(s):
- E. For uncertified copies you may use one form to get copies relating to more than one patent application or patent, utility model or design application or design.
- F. At part 4 state whether you want a copy of—
(i) a register entry with renewals details;
(ii) an application as filed;
(iii) a patent as granted, utility model as registered, or design as registered, including register and renewal details.
- G. At part 6 state whether you want copies to be “certified” or “uncertified”. If part 6 is left blank uncertified copies shall be supplied.
- H. Any written queries about this request for copies shall be made to the address given at part 7, and any bill for copying charges shall also be sent to the address.
- I. If you do not want the copies sent to you, please tell us at part 8 where to send them. If left blank, copies shall be sent to the address given at part 7.
- J. You do not have to list the countries concerned but this information helps with the preparation of appropriate certificates.
- K. If there is not enough space for all the relevant details on any part of this form, please continue on a separate sheet of paper and write “see continuation sheet” in the relevant parts of the form. All continuation sheets shall be attached to this form.
- L. *Once you have filled out this form please remember to sign and date it.*
- M. For details of fees and methods of payment, please contact the Office.